



## **ENVIRONMENT, HOUSING AND TRANSPORT PARTNERSHIP**

**Monday 20 April 2009 at 4.30 pm**

**Meeting to be held in the Boardroom, 5<sup>th</sup> Floor, MEA House, Ellison Place, Newcastle upon Tyne.**

Contact Officer: **Terry White – Tel (0191) 2115119**

e-mail: [terry.white@newcastle.gov.uk](mailto:terry.white@newcastle.gov.uk)

**PLEASE NOTE VENUE (Location Map Attached)**

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## **AGENDA**

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- 1 **Apologies for Absence**
- 2 **Summary of Meeting held on 23 March 2009** (attached)
- 3 **Matters Arising**
- 4 **Older People: NI138 and Older Peoples Accommodation Strategy**  
Report by Head of Commissioning (Adult Services) and Director of Strategic Housing, Planning and Transportation (attached).
- 5 **Housing – Interim Targets for NI154/155**  
Report by George Mansbridge (to follow).
6. **BNG Housing Options work**  
Presentation by Anne Mulroy
7. **BNG – Value in Design: Results Summary**  
Summary of research findings (attached)

8. **Action Planning**
9. **Climate Change Update**
10. **Draft Work Programme**  
(Report attached).
11. **Date of Next Meeting**  
Tuesday 2 June 2009 at 4.30pm.



## ENVIRONMENT, HOUSING AND TRANSPORT PARTNERSHIP

**23 March 2009**

### Present

David Slater	- Executive Director of Environment and Regeneration (Chair) (DS)
Councillor Bill Shepherd	- Housing Theme Portfolio Holder (BS)
Geof Matthews	- Housing Theme Co-ordinator (GM)
Peter Stafford	- Housing Theme Voluntary Sector Representative (PS)
Adrian McLoughlin (substitute)	- Environment Theme Co-ordinator (AMcL)
Andrew Watts (substitute)	- Environment Theme Voluntary Sector Representative (AW)
Annette Payne (substitute)	- Newcastle PCT (AP)
John Telfer	- Community Voice (JT)
Ed Derrick (substitute)	- YHN (ED)

### In Attendance:

Martin Gollan	- Newcastle CVS Regeneration Forum (MG)
Neil Munslow	- Housing Services, Newcastle City Council (MM)
Kate Mellor	- Newcastle Partnership Performance Management (KM)
David Connor	- Newcastle Warm Zone (DC)
Anne Mulroy	- Bridging NewcastleGateshead (AM)
Paul Smissen	- Groundworks STAN (PSm)
Les Watson	- Audit Commission (LW)
Terry White	- Democratic Services, Newcastle City Council (TW)

Report	Discussion/Decision	Action
1. Apologies for Absence	Councillor W Taylor, Rob Nichols, Les Clark, Gary MacDonald, Gordon Harris, Satpal Parmar and George Mansbridge.	

Report	Discussion/Decision	Action
<p>2. Summary of Meeting of 2 March 2009</p>	<p><b>AGREED</b></p> <p><b>Matters Arising:</b></p> <p>(a) <b>Excessive Winter Deaths</b></p> <p>Annette Payne submitted charts illustrating deaths by age and cause for Newcastle, North Tyneside and Northumberland for years 2001 – 2007/08. Death rates for 2007/08 in Newcastle had fallen compared to 2006/07 although they had increased for the 0-64 age group. Discussion took place on the various possible causal factors, in addition to temperature levels; the difficulty in assessing their impact; and the resultant problems of identifying preventable deaths. Annette Payne undertook to see whether any more detailed breakdown of the figures could be provided.</p> <p><b>AGREED – That</b></p> <p>(i) the information be noted;</p> <p>(ii) it would be helpful if the information in future could include a summary; a more detailed breakdown of the figures; and details of any work being undertaken on assessing the relative impacts of the different causal factors;</p> <p>(iii) the figures for 2008/09 be submitted as soon as they are available.</p> <p>(b) <b>Warm Zone Referrals</b></p> <p>Annette Payne outlined the work being undertaken in encouraging GP referrals through Health Through Warmth - all GPs in the City were being contacted about awareness and referrals. In addition work was ongoing with YHN through their Telecare system and with Warmzone in the East End of the City. People who had been unable to proceed with Warmzone because they could not afford the excess payment were being contacted with the view of financial assistance being provided.</p>	<p><b>AP</b></p> <p><b>AP</b></p> <p><b>AP</b></p>

Report	Discussion/Decision	Action
	<p>The Chair commented that it would be useful to have a breakdown by wards of excessive winter deaths to ascertain if there were any clusters.</p> <p>(c) <b>Revised Workplan</b></p> <p>It was noted that Older People's Housing would now be considered at the next meeting and that officers were currently working on the Revised Work Plan and the Schedule of Meetings for 2009/10 with the view of submitting these to the next meeting.</p> <p>(d) <b>Housing: ARC4</b></p> <p>It was noted that BNG's report was likely to be available for the next meeting.</p> <p>(e) <b>Waste Minimisation Group: Metro</b></p> <p>It was noted that Rob Nicholls had met with Nexus and that discussions were ongoing regarding recycling provision around Metro and bus stations.</p> <p>(f) <b>Managing Traffic Congestion</b></p> <p>Gary MacDonald to be contacted to see if there was any further update.</p> <p>(g) <b>Waste Strategy Update</b></p> <p>The Chair indicated that the report on the Municipal Waste Management Strategy, including officer recommendations, Ban Waste input and the views of the Managing Environmental Impact Overview and Scrutiny Panel, was to be considered by Executive on 25 March 2009. Further information would be provided at the next meeting.</p> <p>(h) <b>NI154/155: Net Additional Homes and Affordable Homes</b></p> <p>Anne Mulroy reported that the Value In Design research had now been launched and that she would submit a report to the next meeting.</p>	<p><b>AP</b></p> <p><b>RN/GM/TW</b></p> <p><b>AM</b></p> <p><b>RN/Helen Matthews</b></p> <p><b>TW/Gary MacDonald</b></p> <p><b>RN</b></p> <p><b>AM</b></p>

Report	Discussion/Decision	Action
	<p>(i) <b>YHN Properties – Warm Zone</b></p> <p>David Connor reported that currently some 10,000+ YHN properties had benefited from Warm Zone work and that work was ongoing on a further 3000+ properties which required measures. He was having further meetings with YHN to address the issue of the more challenging properties.</p> <p>(j) <b>NI138: Satisfaction of Over 65's with Home and Neighbourhood</b></p> <p><b>AGREED</b> – That NI138 and the target reported to the last meeting be formally agreed as a join indicator and target with the Wellbeing and Health Partnership.</p>	
<p>3. <b>Green Gym</b></p>	<p>Paul Smissen, Development Manager – Employment and Health, Groundwork, gave a short presentation on the nature of Green Gym; its impact; the additional value outcomes; its contribution to the LAA priority objectives; and its way forward.</p> <p>Whilst the project covered both South Tyneside, where it had been developed, and Newcastle, it was supported financially by South Tyneside PCT but not Newcastle PCT. It was suggested that Newcastle PCT might have some public health funding opportunities available. The Chair suggested that a letter of support from the Partnership might be helpful to Groundwork in bidding for such funding and Annette Payne undertook to provide the appropriate contact as well as liaising directly with Groundwork.</p> <p>Other members of the Partnership pointed out linkages between Green Gym and Warmzone, Newcastle Futures, the Elders Council, etc and indicated that they could provide contacts who might be helpful.</p> <p><b>AGREED</b> – That</p> <p>(i) the presentation be noted;</p> <p>(ii) the Green Gym project be supported and its future development within Newcastle be welcomed; and</p>	<p><b>AP/PSm</b></p> <p><b>DC/DS/JT</b></p>

Report	Discussion/Decision	Action
	(iii) individual members liaise with Groundwork to pursue linkages as outlined above.	
4. <b>Warmzone – Community Energy Saving Programme (CESP)</b>	<p>David Connor apologised for the overly detailed nature of the briefing note which had been circulated on the CESP consultation. He suggested that members recycle it and he would circulate more appropriate data. He briefly outlined the contents of the proposed programme which were still short of detail at this consultation stage. Warmzone were working with YHN and Housing Strategy staff on potential schemes and that updates would be reported as the proposed CESP developed.</p> <p>The Chair referred to the relevance of the Core Cities Climate Change Group response and suggested that David liaise with Adrian McLoughlin.</p>	<p><b>DC</b></p> <p><b>DC/AMcL</b></p>
5. <b>NI186 - Reduction in Citywide Carbon Emissions</b>	<p>Adrian McLoughlin presented a report setting out how NI186 was calculated; the new structure for the Climate Change Adaptation and Mitigation Response Programme; and progress and achievements to date. A graph illustrating where the carbon savings required to meet the target were expected to come from was included. It was noted that only a limited number of the areas of carbon savings were for local delivery. These were principally around Warmzone and local authority building and planning actions.</p> <p>It was acknowledged that the target represented a huge challenge and posed the question as to whether the Council and Warmzone were equipped to achieve the necessary savings. Adrian McLoughlin indicated that the delivery issues would be picked up in the development of the workstreams. It was emphasised that there needed to be a clear understanding of Partnership Group and Lead Officer responsibilities for the delivery of each of the targets. There would need to be negotiation around the allocations and reports would be submitted to the Partnership.</p> <p>Reference was made to the importance of signing up business, registered social landlords, hospital trusts, etc. to the Newcastle Carbon Routemap (NCR) process and the role which other Partnership Themes had in achieving this. This was the key to monitoring overall performance.</p>	<p><b>AMcL</b></p>

Report	Discussion/Decision	Action
	<p>Adrian McLoughlin also referred to -</p> <ul style="list-style-type: none"> <li>▪ A workshop which was being held on 26 March on the NCR;</li> <li>▪ Recent meetings with GONE on the economics of climate change;</li> <li>▪ Consideration was being given to the appointment of consultants to assess the capital and revenue implications of climate change; and</li> <li>▪ The WWF Earth Hour Iconic Buildings Switch Off on 28 March. The Chair suggested that details of this event be circulated to members.</li> </ul> <p><b>AGREED</b> – That -</p> <p>(i) the report and presentation be noted;</p> <p>(ii) a pro forma letter be drafted, for signature by the Chair, to send to each of the other Partnerships seeking their co-operation in making the NCR fully comprehensive within the City as part of the process of meeting the target carbon savings; and</p> <p>(iii) the City Centre Partnership be invited to appoint a representative to join this Partnership.</p>	<p><b>AMcL/TW</b></p> <p><b>AMcL</b></p> <p><b>GM</b></p>
<p>6. <b>LAA1 – Preventing Homelessness</b></p>	<p>Neil Munslow provided information on the current performance on LAA1 – Preventing Homelessness - and of the services provided. Performance was above target for the calendar year 2008. The majority of the preventions had come from case work interventions at the Housing Advice Centre and by YHN's Inline Team's Mediation Services.</p> <p>Reference was made to the current economic climate and the need to ensure that debt advice was available at the earliest possible opportunity and across the widest spectrum of services, including GP surgeries. Neil Munslow indicated that posters and leaflets had been produced for very wide distribution this month, together with publicity in Citylife.</p>	

Report	Discussion/Decision	Action
	<p><b>AGREED</b> – That the report; the performance against target; and the information being made available about services be noted.</p>	
<p>7. <b>Voluntary Sector Representation</b></p>	<p>The Chair reported on the winding up of the Community Empowerment Network and the resultant need to consider community representation on the Partnership as from 1 April 2009.</p> <p>He thanked the representatives from CEN, in particular, John Telfer and Satpal Parmar, for their contribution to the work of the Partnership. John Telfer responded accordingly.</p>	<p><b>DS</b></p>
<p>8. <b>Representation from Registered Social Landlords</b></p>	<p>The Chair reported on the possibility of inviting Maurice Condie of the Byker Bridge Housing Association to join the Partnership as a representative of the RSL sector. He had consulted with leading members of the Partnership and had received positive responses to the proposal.</p> <p><b>AGREED</b> – That Maurice Condie be invited to become a member of the Partnership,</p>	<p><b>DS/GM</b></p>
<p>9. <b>Next Meeting</b></p>	<p>It was noted that the next meeting of the Partnership would be held on Monday 20 April 2009 at 4.30 pm.</p> <p>(NOTE: Following an offer from Martin Gollan the next meeting will be held at MEA House).</p>	<p><b>All (MG/TW)</b></p>

**Environment, Housing and Transport  
Partnership**

20<sup>th</sup> April 2009

**Older People: NI138 and Older People's Accommodation Strategy**

**Report by: Head of Commissioning (Adult Services) and Director of  
Strategic Housing, Planning and Transport**

**Ward implications: All wards**

<p><b>Please indicate</b> For Information</p>	<p><b>If confidential insert:</b></p>	<p><b>If confidential insert:</b></p>
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**1. Summary**

1.1 The purpose of this report is to provide an update on the development of the Older People's Accommodation Strategy. It will outline the main themes, the governance and delivery arrangements, and the strategy's contribution to NI138.

**2. Recommendation**

2.1 Environment, Housing and Transport Partnership is recommended to:

- Consider the details of the report.

**3. Introduction/background**

3.1 The Older People's Accommodation Strategy is being developed by the Strategic Housing, Planning and Transport division of the Environment and Regeneration Directorate, with the Project Executive role provided by the Adult Services Directorate. The strategy is being steered by a small strategic group represented by the following organisations: The Quality of Life Partnership; Newcastle Elders Council; and Newcastle University.

3.2 Priority objective 10 in the Local Area Agreement reads 'Ensuring older people have decent, appropriate accommodation in older person friendly environments'. NI138, which reads 'Satisfaction of people over 65 with both home and neighbourhood' is the indicator used to measure this priority objective.

**4. Older People's Accommodation Strategy**

4.1 The final draft version of the strategy is currently being prepared and will be

considered by the steering group at the end of April. It has three themes which form its main outcomes, outlined in the table below.

Theme	Outcome
Thinking Ahead	Access to appropriate advice and information to plan their housing requirements
That Bit of Help	Access to the support they require so that they can stay living in the home of their choice for as long as they want
Changing the Pace, Changing the Place	A better range of accommodation options to choose from

4.2 To successfully deliver these outcomes the strategy recognises that housing services for older people must be integrated with the services provided by other sectors. The link between housing, health and social care services is particularly important. We are working jointly with the NHS on an Older Persons Review which will cover the full range of care pathways for older people. This review will identify the role that housing can play in making a difference to these pathways.

Housing Board has agreed the delivery and governance arrangements required to ensure housing is linked with other sectors. These are:

- 4.3
- Delivery of the strategy will be divided into two phases.
  - Phase 1 output will be the strategy which outlines our main priorities, available for circulation to key stakeholders in July.
  - Phase 2 will commence with a workshop event to gain commitments from key partners to deliver actions which will achieve the strategy's priorities. To bring available resources from the housing, health and social care sectors together at the same time, this event will be planned to coincide with the completion of the Older Persons Review in the Autumn of 2009.
  - Phase 2 output will be that actions are incorporated into the strategic plans where they best fit, to include: Housing Strategy Review and delivery plan; Adult Services Joint Commissioning Strategy; NHS Annual Operating Plan; Local Development Framework Core Strategy; Local Transport Plan; Neighbourhood Charters and Area Action Planning.
  - Housing Board will have overall responsibility for monitoring the delivery of actions contained in the Housing Strategy Review and delivery plan. The Board will consider as appropriate the delivery of specific actions contained in other strategic plans.

4.4 The strategy is fundamentally about older people having access to the right types of housing to suit their needs. The three themes interrelate to promote choice, independence and lifestyle aspirations. It will make a particular contribution to achieving NI138 in the following areas:

- Provide services around the home to support independent living, to

include: home maintenance; major and minor adaptations; affordable warmth and; Telecare.

- Provide help to access the key neighbourhood services which support independent living through advice, information and casework.
- Accessible design of accommodation for older people. Accessible design features will need to be provided in the home environment and communal areas, and provided in close proximity to key neighbourhood facilities.

## 5. **Background papers and contact officer details**

Contact Officer: Fiona Dodsworth, Housing Policy and Strategy Officer, 277 7860 (ext. 27860)

Doc: 0058601

# Environment, Housing and Transport Delivery Partnership

20 April 2009

Draft Work Programme 2009

## 1. Summary

1.1 This report proposes the adoption of a work programme for 2009.

## 2. Recommendation

2.1 The Partnership is recommended to consider and agree the work programme for the remainder of the calendar year 2009.

## 3. Background

3.1 The role of the Partnership is broadly to co-ordinate the contribution of relevant partners, stakeholders and the community in respect of its areas of responsibility. This has three main aspects:-

- To lead on these environment, housing and transport issues in the work of the Newcastle Partnership.
- Specifically to put in place, and to performance manage, arrangements for the delivery of the Local Area Agreement targets for environment, housing and transport.
- To ensure appropriate liaison with the other Delivery Partnerships of the Newcastle Partnership, e.g. Health and Well Being.

3.2 In addition, the Partnership has agreed:-

- To focus on two or three targets at each meeting.
- To explore the action plans supporting their delivery.
- To challenge theme leads to focus more closely upon outcomes.

3.3 The intention being to develop a consistent approach to these discussions, including the use of a common format where this is useful.

3.4 It has been recognised that this way of working might require more frequent meetings than on the original bi-monthly basis. To this end 5 meetings were scheduled for the first six months of the year, the next meeting - on 2 June – being the last of these. It is intended to submit a schedule of meetings for the remainder of 2009 to the next meeting. It may be that a six weekly cycle would be the most appropriate. Members views are requested.

#### 4. **Proposed Programme**

- 4.1 A proposed outline programme is attached based on the detailed discussion of 2/3 targets from each of the three areas of the Partnership's responsibility at each meeting. (These discussions are intended as a basis for the work of the Partnership and of course will not prevent other matters being progressed in relation to targets discussed at other meetings). Also included at the critical points throughout the year is the consideration of the quarterly performance monitoring data for all of the LAA targets for which the Partnership is responsible.
- 4.2 This is intended to provide a framework for 2009 as, in addition to these key issues, there will be other items to be included as necessary e.g.:-
- Items referred by the Newcastle Partnership, or by other Delivery Partnerships.
  - Items referred by partners and stakeholders (e.g. from the Climate Change Partnership).
  - Issues raised by members.
- 4.3 Progress on the work programme will be reviewed in November with the view of establishing a similar programme for 2010.

#### 5 **Sub-Group Structure**

- 5.1 The Partnership has requested previously that details of the current Sub-Group structure, including names and contact details for the appropriate lead officers, be circulated. The sub-group structure and membership is still being finalised and it is intended to report this to the next meeting.

# Environment, Housing and Transport Partnership

## Draft Work Plan 2009

### ITEM

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#### Meeting 1 - 20 April 2009

1. NI154: Net new houses; and NI155 gross new affordable houses  
To also include:-
    - (a) Interim target updates;
    - (b) Interventions required to assist people in need of help; and
    - (c) Presentation on Rent to Purchase and deposit build up.
  2. NI138: Older peoples housing; and Older Peoples Accommodation Strategy
  3. ARC4 report – BNG
  4. Value in design – BNG
  5. Revised work plan.
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#### Meeting 2 - 2 June 2009

1. Community engagement on environmental and sustainability issues
  2. NI186 – reduction in citywide carbon emissions – role of carbon route map project in establishing accurate baseline and targeting future actions
  3. LAAL2 – empty private homes brought back into use
  3. Transport Issues
  4. Performance Monitoring Report – fourth quarter 2008/09
  5. Sub-Group Infrastructure
  6. Schedule of meetings 2009
- 

#### Meeting 3

1. NI193 – Update on Waste Strategy
  2. NI187a & b – Tackling Fuel Poverty
  3. NI158 – Percentage of non-decent council homes
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#### Meeting 4

1. Performance Monitoring Report – First Quarter 2009/10
  2. NI195a & c – Improved street and environmental cleanliness – levels of litter and graffiti
  3. NI167 – Congestion – average journey time per mile during the morning peak
  4. Other wider transport issues
  5. NI138 – Satisfaction of people over 65 with both home and neighbourhood (jointly with Wellbeing and Health Partnership)
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#### Meeting 5

1. NI186 – per capita carbon dioxide emissions in the local authority area
2. NI154 – net additional homes provided

3. NI155 – number of affordable homes delivered (gross)

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**Meeting 6**

1. Performance Monitoring Report – second quarter 2009/10
2. LAAL1 Prevention of homelessness
3. LAAL2 – vacant dwellings returned to occupation or demolished
4. Work Programme 2010