

**Newcastle Partnership
Economy Delivery Partnership**

14th May 2009, 9.00 a.m. to 10.30 a.m.

**Venue : Newcastle Partnership, Anderson House,
Market Street, Newcastle**

Agenda

1. Welcome and Introductions
2. Minutes of the last meeting
3. North East Chamber of Commerce - Rachel Spence
4. Economic Performance - Rob Hamilton
5. VCS role in Economic Downturn - Seth Pearson
6. Job Centre + new initiatives - Elaine Easton
7. Resource Centres update - Seth Pearson /
Gill Hewitson
8. AOB

ECONOMY DELIVERY PARTNERSHIP

9 April 2009: 9.00am – 10.30am

Newcastle Partnership's Offices, Market St East, Newcastle upon Tyne

SUMMARY SHEET

Present:

Rob Hamilton	NCC (in the chair)
Seth Pearson	NCC
Jill Simpson	Newcastle Futures
Karen Marshall	Science City
Sandy Ogilvie	PNF
Yvonne Medelee	Newcastle College
Richard Elliot	NCC
Paul Gallagher	LSP
Howard Forrest	NEEC
Roger Mould	NCVS
Elaine Easton	JCP
Kate Mellor	NCC

In Attendance:

Kimberley Lilley	LSP (minutes)
Richard Elliott	NCC

Report	Discussion/Decision	Responsible Officer
1. Welcome and apologies for absence	Rob Hamilton welcomed the group to the meeting, apologies were noted from Jo Boaden (Business and Enterprise), Melanie Bear (NCC), Dan Brophy (Entrust) and Guy Saxton (LSC).	
2. Minutes of Meeting held on 12 March 2009 and matters arising	<p>Minutes of the last meeting were agreed as a true record.</p> <p>Action points:</p> <ul style="list-style-type: none"> - Business Support – NCVS to follow up - LSC activity – NCC has written to business, - Resource Centres – Jill Simpson informed the group of the plans and objectives of these centres, and they are on target for opening in May, June and July. Jill/Roger and NCC to meet to follow up being approached by voluntary organisations and opportunities for this. - Economic Downturn – there are several new initiatives from JCP emerging including promoting volunteering options, a new provider to encourage this. Elaine to write up in more detail to share to group at next meeting. 	<p>SP</p> <p>JS/RM</p> <p>EE</p>

Report	Discussion/Decision	Responsible Officer
	<p>Seth to take this forward on behalf of the group.</p> <ul style="list-style-type: none"> - Risk Management – Workshop has been held, proposed risk register on agenda - Forward Plan – members to forward suggestions to Seth 	<p>RH</p> <p>SP</p>
<p>3. Comprehensive Area Assessment</p>	<p>Richard Elliot from NCC attended the meeting to talk through a report on a briefing note on the final framework for CAA. The framework will look at how private, public and 3rd sector partners are working together to help wellbeing of people living in Newcastle.</p> <p>One of the key issues of this is that we are sharing raw information with inspectorates. At the end of this, should end up with a narrative assessment to point out key points on what we are doing for Newcastle.</p>	
<p>4. 14 to 19 Reform</p>	<p>A briefing paper was tabled at the meeting regarding this partnership and the strategy/action plan was detailed in this. One of the Strategic Aims was planning and commissioning, where it was told that LSC will cease to exist and responsibilities for 14-19 learning will transfer to: National Apprenticeship Service, Skills Funding Agency, Young People’s Learning Agency, and Local Authorities.</p> <p>It was agreed that the Economy Partnership need to inform the commissioning process on local labour market for issues on the demand for skill levels, emerging sectors and the impact of the economic downturn. In particular it could articulate what small employers are looking for, which is very helpful. This would be the considered in more detail in a future meeting later this year alongside an update on the Tyne and Wear Employment and Skills Board.</p>	
<p>5. Economic Performance</p>	<p>Rob Hamilton informed the group that the council are continuing to look for input from this group into the assessing the response to the economic downturn. It looks like prospects are not as good</p>	

Report	Discussion/Decision	Responsible Officer
	<p>going forward, where there are around 2700 more people claiming JSA over the last year creating the need for the Resource Centres.</p> <p>There has been an even greater rise in unemployment in deprived areas. The service sector has been less badly hit than the manufacturing sector.</p> <p>In November 2008, the group had discussed the top 10 actions the council should take to help mitigate the downturn. A discussion was held on each of these issues and it was agreed more needs to be done on procurement. It was noted that 50% of respondents of the BENE survey didn't know what public support was available for them reiterating the need for a communication role.</p> <p>Rob explained that at a senior level the Council was considering what additional help it could provide to businesses. The group welcomed the Council's intention but commented that low take up of available existing loan money may reflect businesses concluding that this is the wrong time to invest.</p> <p>Karen Marshall asked the group if it would be worth putting together a presentation on a project Science City are in the process of finalising once funding is approved. Was agreed that Karen would present at a future meeting.</p>	KM
6. Risk Management	<p>Seth informed the group that the concluding workshop on risk management had been held. It was agreed that the group would pass back to Seth views on whether the right risks that have been identified and scored correctly? Also whether actions addressing the risks were right. Seth would contact members to take views.</p>	all
7. Date and Time of Next Meeting.	Thursday 14 May: 9.00am – 10.30am	All

Topic	Action	Status
Business Support	NCVS to talk with BENE to discuss what support was available for the voluntary sector	
Business Support Communication	Partnership members to contact Seth if they identify ways support measures could be communicated more effectively in Newcastle	
LSC activity	Seth to confirm whether NCC have written to businesses	
Resource Centres	NCVS to contact Newcastle Futures regarding volunteering opportunities.	
Newcastle Economic Downturn – Collective Response	<p>JCP to write in more detail emerging initiatives,</p> <p>Rob to take forward on behalf of partnership</p> <p>Karen Marshall to present to group regarding Science City</p>	
Forward Plan	Partnership members to forward suggestions to Seth, who will collate a contribution for the next meeting	
Risk Management	group to pass back to Seth views on whether the right risks have been identified and scored correctly? Also whether actions addressing the risks were right. Seth to contact group.	

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